

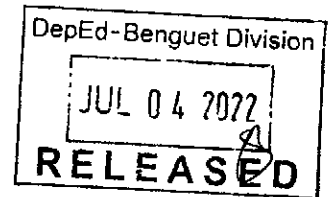


Republic of the Philippines
Department of Education
Schools Division of Benguet

July 1, 2022

DIVISION MEMORANDUM

No. 202, s. 2022



TO: Chief Education Supervisors for CID and SGOD
Education Program Supervisors
Public Schools District Supervisors and District Coordinating Principals
Public Elementary and Secondary School Heads
All others Concerned

RETOOLING OF SCHOOL HEADS AND RECEIVING TEACHERS OF SCHOOLS IMPLEMENTING INCLUSIVE EDUCATION and SPECIAL EDUCATION (SPED)

1. Pursuant to DepEd Strategic Goal for 2017 to 2022 on expanding the coverage of inclusion programs, and D.O. 44 s. 2021, otherwise known as Policy Guidelines on the Provision of Educational Programs and Services to Learners in the K to 12 Basic Education Program, the Schools Division of Benguet through the Curriculum Implementation Division will conduct a Capability Building July 25- 27, 2022, at a venue which will be announced later.
2. The activity aims to:
 - a. enhance competencies of five (5) male and 14 female school heads and three (3) male and 41 female receiving teachers in implementing inclusive education and SPED.
 - b. improve the participants' knowledge, skills, and attitude in preparing contextualized learning resources for SPED or learners with learning disabilities.
 - c. strengthen capability of participants in providing interventions to LWDs and ability to share their learnings to their fellow teachers and parents/guardians.
3. Participants in this activity are 71 schools division personnel, composed of male and female school heads and receiving teachers identified from the elementary and secondary schools and two (2) male and six (6) female members of the technical working group (TWG). They are identified in enclosure 1 while training matrix is in enclosure 2.



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4. Travel expenses of participants in this training shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Teacher-participants to this activity will be given three-day service credit.
5. Immediate dissemination of this memorandum to all concerned personnel is desired.


GLORIA B. BUYA-AO
Schools Division Superintendent

CID-IM/rag/ecq



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Enclosure 1- Participants to SDO Memo _____ S. 2022- Retooling of School Heads and Receiving Teachers of Schools Implementing Inclusive Education and Special Education (SPED)

No	Name	Position	Sex		School	District
			M	F		
1	Janet F. Mingat	T3		/	Naguey ES	Atok
2	Ursula C. Guintodan	T3		/	Rufino Alawas ES	Atok
3	Mylie A. Carino	T2		/	Atok NHS	Atok
4	Florida S. Bagayao	T3		/	Bakun Central School	Bakun
5	Olivia T. Catano	T1		/	Sinacbat National High	Bakun
6	Rhoena P. Sato	TI		/	Bila ES	Bokod
7	Maridon S. Erico	TIII		/	Daklan NHS	Bokod
8	Janicel L. Lapas	T 3		/	Tindo-Bosania ES	Buguias
9	Junesa P. De La Cruz	TI		/	Taba-ao-Marcos ES	Buguias
10	Nova O. Galao-ey	T3		/	Natubleng ES	Buguias
11	Ivey A. Ablaza	T-1		/	Sagandoy ES	Buguias
12	Lorna D. Nanasca	SPET II		/	Tuding ES	Itogon 1
13	Jerilyn L. Doria	T-1		/	Luneta ES	Itogon 1
14	Edgar Tomino	MT-2	/		Pacalso MNHS	Itogon 1
15	Anna Liza W. Calabias	T-1		/	Laurencio Fianza NHS-Annex	Itogon 2
16	Fritzie O Napaeg	T1		/	Virac ES	Itogon 2
17	Janeline A. Camis	SPET1		/	Itogon Central School	Itogon 2
18	Jacqueline B. Aladco	SPET1		/	Adaoay NHS	Kabayan
19	Amy Zyra Tingda	SPET1		/	Kabayan Central School	Kabayan
20	Julianne Meris	SPET 1		/	Taba-ao ES	Kapangan
21	Jacqueline B. Mensi	MT 2		/	Balakbak ES	Kapangan
22	Edralyn D. Danio	MT 1		/	Datakan IS	Kapangan
23	Julita B. Tibangay	TIII		/	Kibungan Cs	Kibungan
24	Cleran A. Dayso	TII		/	Lubo IS	Kibungan
25	Corazon Siadto	TIII		/	Sagpat IS	Kibungan
26	Sheena Merino	T 1		/	Puguis ES	La Trinidad
27	Cheryl T. Bongsal	T II		/	Bekkel ES	La Trinidad
28	Marlyn Damoslog	SPET 1		/	Buyagan ES	La Trinidad
29	Cleofe Bacasen	TIII		/	La Trinidad CS	La Trinidad



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30	Alicia Anasan	T3	/	Mogao IS	Mankayan
31	Vilma Tuguinay	T3	/	Ca-ew ES	Mankayan
32	Nolividad Saldaen	T1	/	Cabitin ES	Mankayan
33	Aurelia Soliken	T1	/	Las-igan ES	Mankayan
34	Mildred T. Omaging	T3	/	Bedbed NHS	Mankayan
35	Judy Ann Chiquino	T1	/	Palali ES	Sablan
36	Milton Pisda	TIII	/	Jose Gonzales Es	Sablan
37	Myla S. Sadey	T II	/	Camp 4 Elem. School	Tuba
38	Liza L. Tamiking	TIII	/	Tuba Central School	Tuba
39	Marlene T. Willy	MTII	/	Camp 6 ES	Tuba
40	Nancy Lee Banaña	TIII	/	Tuba NHS	Tuba
41	Claire Lamsis	TIII	/	TCNHS	Tublay
42	Nelson Calatero Jr	T-I	/	Palew ES	Tublay
43	Lorna D. Samson	T-III	/	Albis ES	Tublay
44	Chian S. Mendoza	SPET '1	/	PAOAD ES	tublay

School Heads of Elementary and Secondary Schools Implementing SPED in an Inclusive Setting

45	Agnes B. Guisdan	/	HT III	Tanas ES	Bakun
46	Aileen D. Sabino	/	HTI	Ambayec ES	Bokod
47	Jaime Coligman	/	HT III	Daklan NHS	Bokod
48	Dina A. Agusdan	/	T3	Loo NHS	Buguias
49	Romeo C. Dulnuan	/	HT 3	Bad-ayan IS	Buguias
50	Nestor M. Asiong	/	SP-1	Tuding ES	Itogon 1
51	Sheila K. Wakit	/	SP-1	Acupan ES	Itogon 1
52	Agnes B. Guisdan	/	HT III	Tanas ES	Bakun
53	Gertrudes D. Cunanan	/	HT 3	Laurencio Fianza NHS-Annex	Itogon 2
54	Lily M. Aroco	/	SP1	Adaoay NHS	Kabayan
55	Michael Bistid	/	HT 3	Taba-ao IS	Kapangan
56	Narcing C. Sukil-ap	/	SP 1	Balakbak ES	Kapangan
57	Anesita k. Pascaden	/	HTIII		Kibungan
58	Remedios Lamsis	/	SP 1	Puguis ES	La Trinidad
59	Merriam Mapili	/	SPI	Mating Mangosan	Sablan
60	Joan B. Culbengan	/	SP II	Batuan Elem. School	Tuba
61	Evelyn V. Potectan	/	SPI	San Pascual ES	Tuba
62	Charlie T. Ricardo	/	SP-I	Albis ES	Tublay
63	Jerry Esnara	/	HTV	TSHI	Tublay



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Facilitators/Resource Speakers						
64	Carmel F. Meris		/	ASDS	OSDS	SDO
65	Mesenia Laquiao		/	MT	Benguet SPED Center	La Trinidad
66	Felicidad C. Menzi		/	SPET 3	Benguet SPED Center	La Trinidad
67	Gary Tamiking	/		MT2	Tuba CS	La Trinidad
68	Theodore Dicos	/		SPET 3	Benguet SPED Center	La Trinidad
69	Violeta Santos		/	SPET 3	Benguet SPED Center	La Trinidad
70	Cherryl Mae S. Laurwian		/	ADA VI	CID -IM	SDO
71	Erlinda C. Quinuan		/	EPS	CID- IM	SDO



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Enclosure 2 – Training Matrix to SDO Memo 208 S. 2022- Retooling of School Heads and Receiving Teachers of Schools Implementing Inclusive Education and Special Education (SPED)

Phase 1 - Day 1

Time	Program/Activities	Persons Responsible/Facilitator
7:30 AM-8:15 AM	Registration	Secretariat
8:16 -8:45	Preliminaries <ul style="list-style-type: none"> • Nationalistic Song • Opening Prayer • Declaration of DepEd Quality Policy • Checking of Attendance/Acknowledgement of Participants and Setting of House Rules • Welcome Remarks • Message • Statement of Purpose 	TWG TWG TWG TWG Rizalyn A. Guznian, CID CES Gloria B. Buya-ao, Schools Division Superintendent Erlinda C. Quinuan, EPS, EsP, Div. Coord for SPED
8:46 - 10:00	Understanding the Categories of Learners with Disabilities and Administering Informal assessment to Learners with Manifestations of Difficulties –	Felicidad C. Menzi, SPET 3,Benguet SPED Center
10:01 -10:15	Health Break	
10:16 -11:00	Workshop- Conducting informal assessment of learners with manifestations of difficulties	Felicidad C. Menzi,
11:01 -12:00	Administration of Multi-Factored Assessment test (MFAT)/ECCD	Gary Tamiking MT2-Tuba Central School Tuba, Benguet
12 :001-1:00	Lunch Break	
01:01 – 3:00	Workshop- Conducting Multi-Factored Assessment test (MFAT)/ECCD	Gary Tamiking



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03:01 – 3:15	Health Break	
03:16 – 4: 15	Planning for Intervention through the iPlan and IEP	Mesenia P. Laquiao, MTI Benguet SPED Center
4:16 – 5: 00	Workshop-Preparation of iPlan and IEP	
Day 2		
8:00 -8:30	Management of Learning (MOL)	Assigned Districts
8:31 -10:00	Assessing and Reporting Progress through Checklist, and Anecdotal Records, School Forms (Report Card, Permanent Form)	Mesenia P. Laquiao, MTI, Theodore Dicos, SPET III, Benguet SPED Center
10:01 -10:15	Health Break	
10:16 -12:00	Developmentally Appropriate Activities for LWDs	Carmel F. Meris ASDS
12:01 – 1:00	Lunch Break	
1:01 -2:30	Preparation of contextualized/ modified learning materials(SLMS, Activity Sheets...) for LWDs	Mesenia P. Laquiao, MTI Benguet SPED
2:31 -5:00	Workshop -Preparation of contextualized/modified learning materials for LWDs..	
Day 3		
8:00 AM-8:30 AM	Management of Learning (MOL)	Assigned Districts
8:31 AM-10:00 AM	Presentation and Quality Assurance of Outputs- Contextualized LR	SDO Academic Review Board for LWD materials – M.Laquiao and company
10:01 -10:15	Health Break	
10:16 -12:00	Management of LWDs- Strategies in Handling LWDs and Sharing of Practices	Violeta Santos, SPET III, Benguet SPED Center
12 :001-1:00	Lunch Break	
1:00 - 3:30	Transition Program / Curriculum	Theodore Dicos, SPET III, Benguet SPED Center
03:31 – 4:20	Strengthening Inclusive and SPED Implementation	Erlinda C. Quinuan EPS-EsP, Div. Coor for SPED
4:21 - 5:00	Wrapping up and Closing Program	Assigned Districts



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